

Minutes of Minskip Village Hall Committee Meeting 7.01.19

Present: - Lynn Owen (LO), Pauline Barker (PB), Robin Wilkinson (RW).

Apologies: - John Silverwood (JS), Margaret Ward (MW), Becky Payne (BP), Sue Duggleby (SD), Monika Kaczmarczyk (MK).

Minutes of the previous meeting: - The minutes of the previous meeting held on 3.12.18 were agreed as a correct record, proposed by RW and seconded by PB.

Matters arising:-

Commuted sums – No further information received from Harrogate Council regarding the outcome of their internal audit into commuted sums allocations. Add to agenda for next meeting.

Action – SD to email Sean again.

Project plan- until the above information is made available an action plan cannot be drawn up. Await a response from Harrogate Council.

Action – JS to draft a project plan when information received.

JS to update Kate Lindsay with the situation.

JS add to agenda for next meeting

Children's Christmas party – PB reported it had been another successful party. A magical afternoon attended by children and parents who all joined in the fun. A special thank you goes to Father Christmas for finding time to visit the party and bring gifts for all the children. Action – SD to book the entertainer for the 2019 party either on Sunday 1st or 8th December.

Central heating – PB contacted Bradley's in Knaresborough for a quote to carry out an annual boiler service - £76.50 including vat: they do not offer any service plans. An emergency call out will incur a minimum charge of £70 including vat plus any parts and labour.

Action – discuss again with full committee

RW will programme the central heating clock to ensure the hall is warm for regular sessions.

Action – RW to liaise with JS regarding regular session times to set heating clock.

Litter pick – a new provisional date has been set on Saturday 23 February 2019 for a village litter pick. This is weather dependent and requires availability of equipment from HBC.

Advertise through village Facebook page, on the village website and flyers nearer the time

Action – ALL is this date OK for committee members, please let LO know.

Action – LO book equipment with HBC

Action - BP place information on social media and website LO will send

Action – JS email church & field groups asking them to join the litter pick

Website updates- BP and JS have updated the booking details on the Bookingspaces website.

BP updated the committee on progress with the village Facebook page and website, she will report back at the next meeting. Any information for the Minskip Village website should be emailed to: villageminskip@gmail.com to ensure BP picks it up.

Action RW MW SD – send their short profile to BP for inclusion on the committee information page please

Treasurer's report – PB reported there is £2,506 and £5,306 in the current and savings accounts respectively.

AOB

Minskip Playgroup – the playgroup has now finished, the leader has changed jobs and is no longer able to run the group. If anyone is interested in running a playgroup please contact John Silverwood. Advertise on village Facebook and website that we have space for someone to run a regular playgroup at the village hall. Action JS and BP

Electricity contract – PB advised our current deal runs out in February. She has spoken with British Gas and tried EON but their system was down (she will try again) and will call Scottish Power.

Action PB – pursue quotes and email committee for comments.

Emergency lighting – RW has replaced the fluorescent tube in the external front door emergency light. LO updated the emergency lighting testing record and signed off this task.

PAT testing- LO has booked Scotton Park Electricals to complete the annual PAT test at 8.30am on Tuesday 15th January 2019.

Ceiling light glasses- RW cleaned the main hall ceiling light glasses – they are now bug free!

Facia boards- RW noted the boards are in need of treatment to protect the wood from water damage, he will complete this task when the weather is warmer/drier.

Time and date of next meeting 4.02.19 at 7.30pm.